



## LIBRARIES

**Library Board of Trustees Meeting  
Wednesday, April 22, 9AM  
Online Meeting  
MEETING MINUTES**

**Online attendance: Marsha Sultz, Doug Adams, Heidi Roedel, Al Logan, Connie Leistiko (Board); Connie Behe, Teri Dugan, (Staff); Charlotte Housel (Foundation); Tracy Cook (Montana State Library).**

- A. Call to Order:** M. Sultz called the meeting to order at 9:07 am.
- B. Open time for persons to address the Board on matters within the Board's jurisdiction.**
- C. Approval of Minutes** Wednesday, April 1, 2020. **(ACTION)**  
**Moved by C. Leistiko** "to approve the April 1, 2020 Board Minutes as presented."  
**Seconded by H. Roedel**
- APPROVED**
- D. Reports**
- A. Financial Report-** Dugan, Behe **(ACTION)**  
Behe reported estimated projected savings from the FY19 budget expense and staff categories. Questions and comments took place.

**Moved by C. Leistiko** "to accept the March Financial Report as presented."  
**Seconded by A. Logan** **ACCEPTED**

- B. Director and Staff Report-** Behe
- Behe is part of a community collaboration that is working together on best serve the community during the pandemic.
  - Planning phases for a future reopening are being created. Behe is in the process of consulting with various entities to create a plan.
  - Typically, demand for library services increases during economic downturns.
  - Leistiko commented that the reopening drafted plan is well thought out and reasonable.
  - Sultz liked the completeness of the plan, is impressed with the response and grateful to staff for its implementation.
  - Behe reminded the board that the FY21 budget commissioner review is on April 30<sup>th</sup> at 9:45am.
- C. Foundation Report-** Housel
- Housel is grateful to Behe and the organized response from library staff during this pandemic.

- The Library Foundation has applied for a paycheck protection loan.
- Library Giving Day is ready to launch. This online giving day will help replenish significantly depleted funds.
- The Bigfork capital campaign will resume in summer. September gatherings are tentatively in the plans.
- Sultz appreciates Housel at the helm of the Foundation and commended the Foundation board in forging ahead during the pandemic.

D. Facility Updates- Logan

- No facility updates at this time. Facility committee meeting will be rescheduled.

**E. New Business**

A. Emergency Succession Policy

- Discussion took place regarding updating the emergency succession policy to designate Martha Furman acting director if Connie Behe is unexpectedly absent for an extended period of time due to illness.

Moved by D. Adams "To accept the motion to amend the emergency succession policy as presented."

Seconded by C. Leitsiko

APPROVED

**BREAK** 10:08-10:15

Maintaining Library Funding During a Crisis was presented by Statewide Library Consultant, Tracy Cook. Board members and attendees participated the interactive workshop.

**F. Housekeeping**

**Next regular meeting:** Wednesday, May 27, 2020, 9:00-12, Online  
**Tamarack Federation Meeting:** Scheduled Online format. TBD.

**G. Adjourn:**